FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00059424 **Type of Permit:** FILMING **Release Date:** 12/07/2012

Production Company SECRET SOCIETY FILMS INC

Insured Company Name SECRET SOCIETY FILMS INC
Contact Phone No. 1 917-750-5042
Contact Phone No. 2
Fax
Address 4724 WEST 12TH STREET
LOS ANGELES, California 90019

Production Title 4 CORNERS

Type of Production TV Pilot

Producer gingi rochelle

Director sally richards

1st AD kaiser sosay

Production Manager angie jones

FilmL.A. Coordinator Tim Overbeck

Location Manager gingi rochelle
Primary Phone Mobile - 917-750-5042
Secondary Phone

Location Assistant Lori Hunter
Primary Phone Home - 323-295-3456
Secondary Phone

Fees

FILMLA FILM APPLICATION FEE	$625.00
LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$450.00
LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE	$85.00

Total Permit Fee $1,160.00

Number of Locations 1

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Summary Information — Location

Location 1 of 1

Permit Number	F00059424	**Location Manager**	gingi rochelle
Production Company	SECRET SOCIETY FILMS INC	Primary Phone	Mobile - 917-750-5042
Insured Company	SECRET SOCIETY FILMS INC	Secondary Phone	
Production Title	4 CORNERS		

Location Address 1122 Cole Ave, Los Angeles, CA, 90038

Location Name HOLLYWOOD REC CENTER

Location Type Park

Film Dates 12/8/2012 - 12/8/2012 09:00 - 16:00 1 day

Open or Closed to the Public Open

Generic Conditions
All Vehicles must be parked legally.
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity
No interference with vehicular or pedestrian traffic
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document 59424 - Hollywood Rec Center.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	7

Personnel on Location

Type	Quantity
Cast	2
Crew	8

Filming Activities Equipment on property; Exterior establishing shots; Exterior Performance and Playback; Handheld equipment; FILMING AT NORTHEAST CORNER;

Jurisdiction **Political:** Los Angeles City - Council District 13 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Rafael Vega
LOS ANGELES POLICE DEPARTMENT	Mark Preciado

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Permit #F00059424

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Production Company allowed to film at the Northeast corner facing N Cahuenga adjacent to basketball court on December 8, 2012.**
- **Does not have permission to use recreation center parking spaces.**
- **Okay to use a park table but cannot evict park patrons if in use by them.**
- **May not have any equipment blocking the trail or concrete pathway at any time.**
- **Must abide by rules and regulations set forth by facility staff.**
- **Must have all vehicles legally parked or they will be cited.**
- **Does not have exclusive use of parking.**
- **Cannot have any vehicles moved onto or parked on the grass.**
- **Crew must leave area clean after activity.**
- **May not block any adjacent trails.**
- **Must provide own lavatory facilities.**
- **Cannot impede park patrons from park activities.**
- **Production Company may do up to 2 minute pedestrian control.**
- **Cannot interfere, prevent, or clear park patrons from the location of filming.**
- **Company is not allowed to add landscape unless approved.**
- **May not stake into the ground unless approved to do so.**
- **May not drive on any park service road or grassy areas unless approved.**
- **Must work around maintenance activities.**
- **May not block entrance or exits.**
- **Patrons have the right of way at all times.**

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It is the company's responsibility to distribute these guidelines to all crew members. These are general guidelines for the area and are subject to change depending on your request.
12/6/2012

- **Production Company does not have exclusive use of any part of the park at any time.**
- **MUST adhere to Park Film Monitor's instructions. Park Film Monitor's instructions and/or judgment may override written guidelines.**
- **Alterations due to negligence, accidents or otherwise, must be restored to original or better conditions at companies expense.**

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitted and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitted will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitted there

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will be no smoking with the exception of an actor smoking while performing or as part of the scene.

- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

Secret Society Films Inc – 4 Corners
Hollywood Rec Center
F-59424

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